



----- 7th September 2018 -----

Dear Parents and Carers,

I hope you had a relaxing summer break. I would like to welcome all the new families that have joined throughout the school. I look forward to meeting you all and I hope you can join me for the Cheese and Wine evening. Reception children have met the challenge of the first day at 'big' school and are beginning to get to know their new surroundings. Year 1 and year 2 children are settling down and happily looking forward to starting new and exciting projects.

I have been **impressed** with the punctuality of the children for the first three days – please keep it up! **A prompt start to the beginning of the day** helps to build social relationships and ensures no learning is missed. Classroom doors are **open at 8.45 am Monday-Thursday and by 8.55 am at the latest on a Friday**. If you need to speak to a member of staff about your child try to catch them at the end of the day when all the other children and parents have gone. Teaching Assistants will always take a message or for any urgent matters or appointments please pop in or telephone the school office. If someone else is collecting your child please let the school office know the name of the person who will be collecting and they will pass the message on to the teacher.

Children with 100% attendance are rewarded at the end of each half term with certificates or badges and at the end of the year medals which are presented in our achievement assembly. A cup is presented to the class with the best attendance each week. **On the very rare occasion you may arrive with your child after 8.55am please report to the school office. If your child is unwell please telephone the school office before 9.30 am. to let us know they will not be at school**

Headteachers **no longer have the discretion to allow time off in a school year** for a family holiday, days out, weddings etc. or to agree extended leave for parents to visit their country of origin. If your child is absent from school because of a holiday or family occasion which has not been agreed this will be classified as an **unauthorised absence and you may be fined and legal action taken against you**. If there are exceptional circumstances please make an appointment to discuss these with me.

On a Friday morning from **8.25 am to 8.55 am at the latest** we have a whole staff meeting and **the office and school is closed to parents and pupils** – even if it is raining!

Caroline T-Walmsley
Headteacher

**Parent to Lunch
starts after
half term**

Reminders

Please remember to bring PE kit, book bag, reading books.

**Bring a water bottle filled with fresh water each day,
and a coat – summer will soon be over!**

All clothes and accessories must be named.

**Items of 'Lost Property' without a name will be disposed of at
the end of every half term.**

DIARY DATES AUTUMN TERM 2017

Monday 10th December	New to Reception Parent/Carer Meeting 12.30pm
Friday 14th September	School Council Meeting
Thursday 13th September	Full Governing Body Meeting
Wednesday 19th September	WOW Wednesday – Phonics Parents invited for 2.30pm in classrooms
Thursday 20th September	Cheese & Wine for Reception Parents & Carers - 7.00pm school hall
Wednesday 26th September	Walk to School Day
Thursday 27th September	Cheese & Wine for Year 1 Parents & Carers - 7.00pm school hall
Monday 8th October	Individual Photographs
Thursday 11th October	Cheese & Wine for Year 2 Parents & Carers - 7.00pm school hall
Friday 12th October	Harvest Assemblies – parents invited 9.30am – Orange, Blue & Green Classes 2.15pm – Red, Purple & Yellow Classes
Friday 19th October	Christmas Card Artwork sent home
Monday 22nd October	Flu Vaccinations Parent & Teacher Consultations 3.30 – 7.30pm
Wednesday 24th October	Parent & Teacher Consultations 3.30 – 7.30pm
Friday 26th October	Last orders for Christmas Cards Achievements & Golden Book Assembly
HALF TERM	
Mon 29th October - Fri 2nd Nov	
Tuesday 6th November	School Open Day for new parents
Friday 9th November	Non Uniform Day – Tombola Prizes Quiz Night – 7.00 pm
Monday 12th November	Anti Bullying Week
Wednesday 14th November	Spiders & Cobwebs Disco 5-6pm
Thursday 15th November	Anti Bullying Workshop – whole school
Friday 16th November	Children In Need Dress Up & Donations Day School Council Meeting

Meet The Team At Our Cheese & Wine Evenings

Join Mrs Walmsley and staff for an informal evening where you can find out who's who and what your child's year group will be doing over the coming year. This is a great opportunity to have a chat with staff and meet the parent's of your child's friends – and maybe even make new friends yourself. Mrs Walmsley will be providing wine, soft drinks, cheese and nibbles but please feel free to bring your own (especially if you have any particular likes and dislikes), let's make it a sharing friendly adult only get together!

There is an additional get together for parents of our new reception classes next Monday, 10th September, at 12.30 pm.

The dates are:-

Reception	Year 1	Year 2
Monday 10 th September 12.30 pm & Cheese & Wine Thursday 20 th September 7.00 – 8.30pm approx	Cheese & Wine Thursday 27 th September 7.00 – 8.30pm approx	Cheese & Wine Thursday 11 th October 7.00 – 8.30pm approx

School Meals – Food Allergies and Intolerances and Cultural Diets

If your child has, or develops, a food allergy or intolerance or requires a cultural diet it is important that the school and our catering team know. You will need to apply to Herts Catering Ltd for your child to have a menu adapted to their particular requirements. You will need medical evidence of an allergy/intolerance or you can download a form which can be completed by your GP or hospital consultant/dietician. Please go to specialmenu.hcl.co.uk to apply, download the medical evidence form or for more details.

Child Protection Procedure at Kingsway Infant School

It may be helpful for parents to know that Headteachers are required to report any obvious or suspected cases of child abuse or neglect to Social Services. This procedure is intended to protect children at risk. Headteachers are encouraged to take the attitude that, where there are grounds for suspicion, it is better to be safe than sorry. This does mean that there is a risk of upsetting some parents by reporting a concern, which on investigation proves unfounded. In such circumstances, it is hoped parents will appreciate how difficult it is to carry out this delicate responsibility, and would accept that the Headteacher was acting in what were believed to be the child's best interests. To find out more about this you can read our Child Protection Policy in full on our website. As members of the community we all have a duty to report any concerns or suspicions that a child is not being treated correctly. You can telephone Children Schools and Families on 0300 123 4043 to report your concerns or if it is very serious/urgent dial 999 and ask for the police.

Philosophy For Children (P4C)

Is six weeks too long for a school holiday?

What do you think?

**Letters
Sent Out This Week**

Year 1 Art Club

Primary Times

DIARY DATES 2018-2019

AUTUMN TERM 2018 cont'd

Friday 23rd November

Non Uniform – Jazzy Jars

Monday 26th November

Full Governing Body Meeting

Friday 30th November

Non Uniform – Cakes

CHRISTMAS FAIR 2.30-4.30PM

Tuesday 4th December

Film Night

Friday 7th December

Present Buying + Wrapping Day

Wednesday 12th December

Christmas Lunch

Monday 17th December

Peter Pan Panto – whole school

Reception Christmas performance

Dress Rehearsal 2.00pm

Tuesday 18th December Reception

Christmas Performance 2.00pm

Wednesday 19th December

Year 1 Christmas Performance

Dress Rehearsal at 9.15 am

Performance at 2.00 pm

Thursday 20th December

Year 2 Christmas Performance

Dress Rehearsal at 9.15 am

Performance at 2.00pm

Friday 21st December

Achievement & Golden Books Assembly

AUTUMN TERM ENDS 1.30PM

SPRING TERM 2019

Monday 7th January

INSET Day – School Closed for Children

Tuesday 8th January

Spring Term Starts for Children 8.55am

18th – 22nd February

Half Term Break

Friday 5th April

SPRING TERM ENDS 1.30PM

Spring & Summer Diary Dates
on Our Website

Parentmail

Please ensure you sign up for Parentmail when you receive a link with a verification code.

We use Parentmail to send out our weekly newsletters, send information about events and you can also pay for school trips, milk etc. If for any reason the school has to close unexpectedly this will be our main point of contact with you

If you do not have access to a computer/laptop/tablet to read newsletters etc. we can arrange for you to receive a paper copy, just ask at the school office.