



----- 8th September 2017 -----

Dear Parents and Carers,

I hope you had a relaxing summer break. I would like to welcome all the new families that have joined throughout the school. I look forward to meeting you over the coming term. I would also like to take this opportunity to welcome Miss Goodman to our Reception teaching team, Miss O'Connor to our Year 2 team and Miss Dunderdale back to Year 1. Reception children have met the challenge of the first day at 'big' school and seem very happy. They have been given a tour of the building and met key members of staff. Year 1 and year 2 children are already settling down and looking forward to starting new and exciting projects.

I have been *really pleased* with the punctuality of the children for the first three days – please keep it up! **A prompt 8.55am start to the beginning of the day** helps to build social relationships and ensures no learning is missed. If you need to speak to a member of staff about your child try to catch them at the end of the day when all the other children and parents have gone. Teaching Assistants will always take a message or for any urgent matters or appointments please pop in or telephone the school office. If someone else is collecting your child please let the school office know the name of the person who will be collecting and they will pass the message on to the teacher.

Children with 100% attendance are rewarded at the end of each half term, term and school year with certificates, badges and medals which are presented in our achievement assembly. A cup is presented to the class with the best attendance each week. **On the very rare occasion you may arrive with your child after 8.55am please report to the school office. If your child is unwell please telephone the school office before 9.30 am. to let us know they will not be at school**

Headteachers **no longer have the discretion to allow time off in a school year** for a family holiday, days out, weddings etc. or to agree extended leave for parents to visit their country of origin. If your child is absent from school because of a holiday or family occasion which has not been agreed this will be classified as an **unauthorised absence and you may be fined and legal action taken against you.** If there are exceptional circumstances please make an appointment to discuss these with me.

On a Friday morning from **8.25 am to 8.55 am** we have a whole staff meeting and **the office and school is closed to parents and pupils** – even if it is raining!

Caroline T-Walmsley
Headteacher

Parent to Lunch
starts after
half term

Reminders

Please remember to bring PE kit, book bag, reading books.

**Bring a water bottle filled with fresh water each day,
and a coat – summer will soon be over!**

All clothes and accessories must be named.

**Items of 'Lost Property' without a name will be disposed of at
the end of every half term.**

DIARY DATES

AUTUMN TERM 2017

Monday 11th September

Reception Parents Meet The Teacher 12.30pm

Monday 18th September

Yr 2 Parents Meet The Teacher 2.40pm

Tuesday 19th September

Yr 1 Parents Meet The Teacher 2.40pm

Monday 25th September

Full Governing Body Meeting

Monday 2nd October

Family Photographs 8.00-8.55am
School Photographs from 9.00am

Wednesday 4th October

World Animal Day

Friday 6th October

World Smile Day

Friday 13th October

Harvest Assembly
9.30 – Red, Blue, Yellow Classes
2.30 – Orange, Purple, Green Classes

Monday 16th October

Parent Consultations 3.30-6.30pm

Wednesday 18th October

Parent Consultations 6.00-8.00pm

HALF TERM

Mon 23rd-Fri 27th October

Wednesday 1st November

School Disco 5.00-6.00pm

Friday 3rd November

Flu Vaccinations

Friday 10th November

Open Day

Monday 13th November

Anti Bullying Week

Friday 17th November

Children in Need Dress Up Day

Monday 20th November

Road Safety Week

Friday 1st December

Christmas Fair 2.30-4.30pm

Wednesday 6th December

Yr1 Christmas Performance 2.00pm

Thursday 7th December

Rec Christmas Performance 2.00pm

Wednesday 13th December

Christmas Dinner & Parties

Friday 15th December

Yr2 Christmas Performance 2.00pm

AUTUMN TERM ENDS

Tuesday 19th December at 1.30pm



Meet the Teacher Meetings

Parents and carers are invited to a meeting with their child's new teacher at the beginning of each school year. Here, the teacher will go through their plans and expectations and share the school's ethos, as well as explaining how the school week is organised, for example they will explain how it works when children have PE, library sessions or swimming etc. and many other aspects of day to day life for your child. Parents/carers are able to ask questions, become familiar with the classroom and generally get to know the teacher and assistants.

The dates of the meeting are:-

| Reception | Year 2 | Year 1 |
|--|---|--|
| Monday 11 th Sept 12.30 pm | Monday 18 th Sept 2.40 pm | Tuesday 19 th Sept 2.40 pm |

School Meals – Food Allergies and Intolerances

If your child has a food allergy or intolerance of any kind you MUST apply to Herts Catering online for a specially modified school meal menu. You will need to provide a photograph of your child and medical evidence of the allergy or intolerance. If you do not already have medical evidence you can download a simple form during the application process which you can ask your GP to complete. The application usually takes about ten minutes to complete and can be accessed using this link: <https://hertscatering.co.uk/allergy-menu-application/> **All applications MUST be completed by the end of this half term for your child to continue to receive a school meal.**

If you would like some assistance with the application or need access to a computer please do not hesitate to pop in to the school office.

School Fund Contributions

We are once again asking for a contribution of £3.50 per term towards school funds. This will be spent on food for cooking, art, and science and technology materials. Please send your contribution to school, via the post boxes, cash in a named sealed envelope, cheques payable to Kingsway Infant School. You may pay £3.50 per term or if you prefer just £10.00 for the whole year. Thank you for your support.

Child Protection Procedure at Kingsway Infant School

It may be helpful for parents to know that Headteachers are required to report any obvious or suspected cases of child abuse or neglect to Social Services. This procedure is intended to protect children at risk. Headteachers are encouraged to take the attitude that, where there are grounds for suspicion, it is better to be safe than sorry. This does mean that there is a risk of upsetting some parents by reporting a concern, which on investigation proves unfounded. In such circumstances, it is hoped parents will appreciate how difficult it is to carry out this delicate responsibility, and would accept that the Headteacher was acting in what were believed to be the child's best interests. To find out more about this you can read our Child Protection Policy in full on our website. As members of the community we all have a duty to report any concerns or suspicions that a child is not being treated correctly. You can telephone Children Schools and Families on 0300 123 4043 to report your concerns or if it is very serious/urgent dial 999 and ask for the police.

FREE PRIMARY SCHOOL MAGAZINE FOR YOU

Take a look at this great digital magazine FREE for all parents of primary school children. It's packed full of advice to help you get the best out of primary school for your child. Just visit this link to read completely for free: www.backtoschoolmagazine.com

Philosophy For Children (P4C)

Is six weeks too long for a school holiday?

What do you think?

DIARY DATES

SPRING TERM 2018

Wednesday 3rd January

Spring Term starts

HALF TERM

Mon 12th-Fri 16th February

SPRING TERM ENDS

Thursday 29th March at 1.30pm

SUMMER TERM 2018

Monday 16th April

Summer Term starts

Monday 7th May

Bank Holiday – School Closed

HALF TERM

Mon 28th May – Fri 1st June

Friday 15th June

INSET Day – School Closed for Children

23rd & 24th July

INSET Days – School Closed for Children

25th, 26th & 27th July

INSET Days – School Closed for Children

Parentmail

Please ensure you sign up for Parentmail when you receive a link with a verification code. We use Parentmail to send out our weekly newsletters, send information about events and you can also pay for school trips, milk etc. If for any reason the school has to close unexpectedly this will be our main point of contact with you. If you do not have access to a computer/laptop/tablet to read newsletters etc. we can arrange for you to receive a paper copy, just ask at the school office.

Letters

Sent Out This Week

Autumn 2017 Diary Dates